

Building Survey

The Facilities Department strives to be a value added service partner. As such, we respectfully ask that you take a moment to answer the below questions. We thank you in advance for your cooperation!

General Location Information

Please provide general information about your location.

Building Location: _____ Floor: _____ Department: _____

Visitor

Building Condition

Please rate your impression of the below building spaces.

Entry/Lobby

Evaluation Scale:	(5) Excellent	(4) Great	(3) Good	(2) Fair	(1) Poor
Cleanliness	5	4	3	2	1
Lighting	5	4	3	2	1
Aesthetics/Appearance	5	4	3	2	1
General Condition	5	4	3	2	1

Corridors/Hallways

Evaluation Scale:	(5) Excellent	(4) Great	(3) Good	(2) Fair	(1) Poor
Cleanliness	5	4	3	2	1
Lighting	5	4	3	2	1
Aesthetics/Appearance	5	4	3	2	1
General Condition	5	4	3	2	1

Restrooms

Evaluation Scale:	(5) Excellent	(4) Great	(3) Good	(2) Fair	(1) Poor
Cleanliness	5	4	3	2	1
Lighting	5	4	3	2	1
Aesthetics/Appearance	5	4	3	2	1
General Condition	5	4	3	2	1

Cafeteria/Break Rooms

Evaluation Scale:	(5) Excellent	(4) Great	(3) Good	(2) Fair	(1) Poor
Cleanliness	5	4	3	2	1
Lighting	5	4	3	2	1
Aesthetics/Appearance	5	4	3	2	1
General Condition	5	4	3	2	1

Building Survey

Conference/Meeting Rooms

Evaluation Scale:	(5) Excellent	(4) Great	(3) Good	(2) Fair	(1) Poor
Cleanliness	5	4	3	2	1
Lighting	5	4	3	2	1
Aesthetics/Appearance	5	4	3	2	1
General Condition	5	4	3	2	1

Office Spaces

Evaluation Scale:	(5) Excellent	(4) Great	(3) Good	(2) Fair	(1) Poor
Cleanliness	5	4	3	2	1
Lighting	5	4	3	2	1
Aesthetics/Appearance	5	4	3	2	1
General Condition	5	4	3	2	1

Landscaping / Exterior

Evaluation Scale:	(5) Excellent	(4) Great	(3) Good	(2) Fair	(1) Poor
Cleanliness	5	4	3	2	1
Lighting	5	4	3	2	1
Aesthetics/Appearance	5	4	3	2	1
General Condition	5	4	3	2	1

Parking Lot/Garage

Evaluation Scale:	(5) Excellent	(4) Great	(3) Good	(2) Fair	(1) Poor
Cleanliness	5	4	3	2	1
Lighting	5	4	3	2	1
Aesthetics/Appearance	5	4	3	2	1
General Condition	5	4	3	2	1

Additional Comments

Please provide additional comments below, as desired.
